

## **PRIVACY NOTICE**

In this Privacy Notice, the terms 'we' and 'us' refer to the Association of Mutual Insurers and Insurance Cooperatives in Europe aisbl (AMICE).

AMICE is the voice of the mutual and cooperative insurance sector in Europe. The Brussels-based association advocates for appropriate and fair treatment of all mutual and cooperatives insurers in a European Single Market. It also encourages the creation and development of innovative solutions for the benefit of European citizens and society.

This Privacy Notice explains how we use any personal information we collect about you when you use our website.

### **Topics:**

- What information do we collect about you?
- How do we use the information about you?
- Cookies
- Accessing, updating or removing your personal information
- Other websites
- Changes to our privacy notice
- Comments and complaints

### **What information do we collect about you?**

We respect each site visitor's right to personal privacy. We collect information only from you and not from third parties.

The information we collect via this website may include:

- Any personal details you enter when registering for a meeting via the Members' Area, such as name, email address, contact number etc.
- Your IP address (this is your computer's individual identification number) and website usage information, which is automatically collected using cookies and logged by our server.
- Session information stored in cookies. This does not include any personal information and is only used to ensure that the correct analytics data is extracted from the website.

### **How do we use the information about you?**

Any personal information we collect from this website will be used in accordance with the EU General Data Protection Regulation (GDPR), and other applicable laws.

We use analytics information collected anonymously from the website to record interest in our website and to ensure any changes that are made to the site are made for the benefit of its visitors. We collect this information using a third party, SmarterStats, to track the usage and volume of users on our site. The information they collect is not in any way associated with the details we hold about you.

We do not pass the information we collect about you to any other companies without your permission.

## **Cookies**

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used to make websites work, or work more efficiently, as well as to provide standard internet log information and visitor behaviour information to the owners of the site.

We may use the following cookies on our website – Smarter Stats.

Most web browsers allow some control of most cookies through the browser settings.

## **Accessing, updating or removing your information - your rights**

The law gives you special rights. You have the right to:

- know if we hold your information
- know what we use it for
- know what sort of information we hold
- know who we share it with
- know how long we will keep your information
- receive a copy of the information we hold
- have irrelevant information deleted
- have any inaccuracies corrected
- restrict the way we use your information until inaccuracies are corrected
- in some cases, have your information deleted from our records
- where we use your information to send you details of AMICE events and services, tell us to stop sending the details.

To do this, simply contact us stating the information/action to require from us.

- Write to us at: AMICE aisbl, Rue du Trône 98, 1050 Brussels
- Email us at [helen.sheppard@amice-eu.org](mailto:helen.sheppard@amice-eu.org).

## **Other websites**

Our website contains links to other websites. This Privacy Notice only applies to the AMICE website. Any other websites which may be linked to by our website are subject to their own privacy statements, which may differ from ours.

## **Changes to our Privacy Notice**

We keep our privacy notice under regular review and we will place any updates on this webpage. This Privacy Notice was last reviewed on 24 May 2018.

## **Comments/Complaints**

Please contact us if you have any questions about our Privacy Notice or the information we hold about you. You can send us your comments or lodge a complaint by:

- Write to us at: AMICE aisbl, Rue du Trône 98, 1050 Brussels
- Email us at [helen.sheppard@amice-eu.org](mailto:helen.sheppard@amice-eu.org).

An inquiry will be held into each complaint and the appropriate action will be taken. If the problem raised by your complaint requires a change in our policies and procedures, we will act accordingly.